

**BOARD OF REAL ESTATE APPRAISERS
BOARD MEETING MINUTES – January 6, 2004**

MEMBERS PRESENT

James Murphy
Bruce Bell
Walter Bowditch
Joseph Herlihy
Theodore Webersinn
David Adams
Kenneth Charest

MEMBERS ABSENT

OTHERS PRESENT

Carol Leighton, Administrator
Dennis Smith, A.A.G.
Susan Greenlaw, Board Clerk
Kim Baker-Stetson, Licensing Clerk

Location: Central Conference Room
a.m.

Start: 9:05 a.m.

Adjourn: 11:45

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on Minutes of December 2, 2003 Meeting

A motion was made by Walter Bowditch and seconded by Bruce Bell to approve the minutes of the December 2, 2003 meeting as written. Unanimous.

Action on Tabled Applications/Items

See "Review and Action on Applications and Education".

NEW BUSINESS

Election of Officers

A motion was made by Walter Bowditch and seconded by Kenneth Charest to elect James Murphy as Chair and Joseph Herlihy as Complaint Officer for 2004. Unanimous.

Administrator's Report

The Board's December 2003 financial information is not available. An update and report should be ready for the February meeting.

The Board was presented with an application for a trainee license in which the applicant disclosed a criminal conviction. A motion was made by Kenneth Charest and seconded by Theodore Webersinn to offer a consent agreement requesting payment of a \$200 fine. Unanimous.

The Board was presented with an application for a trainee license in which the applicant provided a negative response to the criminal conviction question. The State Bureau of Identification criminal conviction report indicated convictions. A motion was made by Theodore Webersinn and seconded by David Adams to approve and send a letter recommending that the applicant provide full disclosure on future original applications for licensure. Adams, Bell, Bowditch, Charest, Murphy, and Webersinn voted in the affirmative; Herlihy voted in opposition. Motion carried.

Complaint Officer's Report

#REA-168: A motion was made by Walter Bowditch and seconded by David Adams to schedule an Adjudicatory Hearing. Adams, Bell, Bowditch, Charest, and Murphy voted in the affirmative; Webersinn voted in opposition; Herlihy abstained. Motion carried.

Pursuant to the Decision & Order pertaining to complaint #REA-151 (hearing held 4/1/03), a motion was made by Walter Bowditch and seconded by Bruce Bell to send a letter to the licensee requesting all appraisals subsequent to the license suspension. Unanimous.

#REA-170: Kenneth Charest recused and left the room. A motion was made by Bruce Bell and seconded by Walter Bowditch to dismiss and close this case due to revocation of licensure. Adams, Bell, Bowditch, Murphy, and Webersinn voted in the affirmative; Herlihy abstained. Motion carried.

Review and Action on Applications and Education

NAME	APPLYING TO	RECOMMENDATION/ACTION
RON PAYEUR	TRAINEE UPGRADE TO SIT FOR CERTIFIED RESIDENTIAL EXAM	JAN 6, 2004 – TABLED - APPRAISALS GIVEN TO BOWDITCH, CHAREST, AND MURPHY FOR REVIEW AND REPORT TO THE NEXT MEETING
PATTY LUCAS	LICENSED APPRAISER UPGRADE TO SIT FOR CERTIFIED RESIDENTIAL EXAM	JAN 6, 2004 - TABLED – REQUESTED APPRAISALS WHILE IN TRAINEE STATUS UNDER SUPERVISION OF MICKERIZ AND VOGT. MOTION BY ADAMS; SECOND BY WEBERSINN. UNANIMOUS.
MICHAEL GARRITY	TRAINEE UPGRADE TO SIT FOR CERTIFIED RESIDENTIAL EXAM	TABLED – REQUESTED APPRAISALS FOR REVIEW.

Correspondence

None to review.

Next Meeting Scheduled for February 3, 2004

OTHER BUSINESS

ADJOURN

Being no further board business the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Susan Greenlaw
Board Clerk